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AUTHOR	Splete, Allen P.
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ABSTRACT

This report documents and describes the substantial student representation at the all-University, college or school, and departmental levels of Syracuse University. It notes that 25 students are members of 6 major policy-making committees, that 17 graduate and 28 undergraduate students will become members of the University Senate in Fall 1969, and that 11 students were members of the 33-member Selection Committee for a New Chancellor. "These are major changes at Syracuse and I think we will find other schools seeking to broaden avenues of student participation in a similar manner." The Bylaws of the Senate as amended on December 17, 1969 are included. They describe the Senate's membership and the functions of its committees. (JS)

ED035367

AN INTERIM REPORT ON STUDENT REPRESENTATION

IN THE ACADEMIC COMMUNITY AT SYRACUSE UNIVERSITY

To: Dr. Frank P. Piskor
Vice Chancellor and Provost

From: Dr. Allen P. Splete
Assistant Dean of Academic Affairs

May 1969

U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
OFFICE OF EDUCATION

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Student representation at the all-university, college or school, and departmental levels has increased substantially in this academic year. Examples cited below in each of the above categories indicate that much progress has been made and is continuing in all academic areas.

Student Participation

All-University Level

Students are involved in policy development by virtue of membership on six University policy-making committees:

Trustee Committee on Students

Concerned with current policies and rules affecting students. (3 students among 15 members).

Council on Student Life

Determines rules and procedures governing student activities and social life. (6 students among 13 members).

Social Committee

Reviews the planning of all undergraduate social events. (7 students among 14 members).

Athletic Governing Board

Recommends policies concerning inter-collegiate athletics to the Chancellor (2 students among 10 members).

Board of Publications

Responsible for administering student newspapers, magazines and yearbook. (5 students among 10 members).

Design Board

Reviews plans for the design and placement of physical facilities. (2 students among 11 members).

In addition to these committees, students will be represented in the University Senate in the fall of 1969. Senate membership will include 17 graduate students and 28 undergraduate students.

Eleven students were represented on the Selection Committee for a New Chancellor. They were chosen by undergraduate members of the University Council on Student Life, a body of six students, four administrators and four faculty members. Students on the Council received applications from those interested in helping to name a Chancellor, then chose seven undergraduate student committee

members. The four graduate students on the Chancellor's Selection Committee were named by the Graduate Student Organization. The committee of 33 was divided equally among students, faculty and trustees.

In the Fall of 1968 an all-university Graduate Student Organization was formally recognized by the Board of Graduate Studies as official spokesman for graduate students at Syracuse University. The Graduate Senate is composed of fifty-one graduate students who represent sixty-three degree granting programs. Each school or college with a graduate program is represented.

Graduate students participate on the following university committees:

Executive Committee of Board of Graduate Studies	5 students
Board of Graduate Studies (plus others invited to share on special issues)	2 students
Committee for the Selection of the Chancellor	4 students
Committee for the Selection of a New Dean of the College of Liberal Arts	2 students

Under the Board of Graduate Studies:

Committee on Graduate Student Welfare	5 students
Committee on Instruction	3 students
Centennial Committee	2 students
Orientation Committee	2 students
Committee on Reorganization of the Senate	2 students

The above list does not include:

a) dozens of students working on Graduate Student Organization committees, such as the Committee on Housing, etc., or committees under consideration such as the Judiciary Committee.

b) Graduate students who are serving on the Committee on Instruction as Teaching Assistants.

c) Those graduate students who serve on Chapel Board and various other groups as individuals rather than as representatives of the Graduate Student Organization.

Student Participation

College or School Level

Architecture

Prior to discussion regarding reorganization, students in the School of Architecture were represented on the following committees: Curriculum Committee, Design Committee, Exhibitions Committee, Committee on Student Organization, Library Committee , Committee on Lectures and Committee on Physical Facilities.

Subsequent to the development of a new organization of the school, numerous faculty-student committees are operating with student representation on each committee.

Art

The Student-Faculty Liaison Committee of the School of Art is to provide better communication between faculty and students and to establish rapport between these groups. The Committee is composed of 20 regular voting members. Regularly voting members are: 1 elected student representative from each department (major), 2 elected Freshman representatives, and 5 elected faculty members to be elected by the faculty itself. Student representatives are to be chosen by the students by the 21st day of the fall semester. Non-Committee members may attend committee meetings upon request or petition provided the numbers are reasonable and the purpose is to clarify a specific issue under question.

Business Administration

Two Ph.D. candidates, two masters candidates in the Masters of Business Administration program and two undergraduates attend all faculty meetings. One graduate assistant and one part-time instructor from the Masters and Doctoral program are also represented. They may participate in these meetings but have no vote.

Faculty Committees in the College of Business Administration upon which students sit as voting and active members:

Undergraduate Study and Curriculum Committee	2 undergraduate students
Graduate Study and Curriculum Committee	2 graduate students
Disciplinary Committee for the whole College	1 graduate and 1 undergraduate
The Alumni and Placement Committee	2 undergraduate students
The Library Committee	1 graduate and 1 undergraduate
Rules and Regulations Committee of the College	1 graduate and 1 undergraduate
The Honors Committee	1 undergraduate

Education

The School of Education has a Graduate Student Advisory Committee, made up of elected representatives and alternates from each of eight areas within the School, which meets with the Associate Dean on matters regarding the broad policy of the School of Education.

Educational Administration has two of their students participate in area faculty meetings. These two students have one vote each and place items for discussion on the agenda.

Present Administration NDEA students meet with prospective NDEA students and pass recommendations on to the faculty.

The area of Cultural Foundations has a student group which has been in charge of developing a series of seminars open to all people in the area of Cultural Foundations. They also have a student group responsible for laying guidelines for a series of vocational papers to be produced by the area.

The Center for Instructional Communications has a Student Affairs Committee which is elected by the students and has representatives of full-time, part-time, fellowship and other students. They work jointly with faculty in decision-making to enable students to have a voice in affairs of the program.

They have a Coordinator of Student Affairs who is a doctoral student. He handles job placement for people in the CIC program, acts as spokesman to faculty or directly to the School of Education or Graduate School regarding student problems (grades, forms, etc), helps locate housing for new students, attends CIC faculty meetings as student representative. He has no vote but acts as a channel of open information between faculty and students.

Psychology has an Advisory Committee which consists of seven faculty members, as many as ten undergraduate and five graduate representatives.

Center for the Study of Teaching has a group of students working there who are considered members of the directorate. These students participate in all meetings and have equal vote.

Bureau of School Services holds departmental meetings, which involve both faculty and students, to discuss problems and questions.

The area of Reading holds All-Departmental meetings approximately once a month. These include faculty and graduate students employed in that area.

Engineering

Mechanical Engineering has three student representatives (two undergraduates and one graduate student), who attend all departmental meetings. They have voting privileges at departmental meetings.

Journalism

Journalism has a Student-Faculty Liaison Committee comprised of one representative from each class and one graduate student. Two students, the elected Chairman of the above committee and the Secretary, report to faculty at Faculty meetings. They have no voting privileges.

Law

There are two voting students on the Curriculum Committee of the College of Law. Five faculty members also serve on this seven-man committee.

Library Science

The graduate students of the School of Library Science have organized themselves into an organization entitled "Concerned Librarians of University Training" (CLOUT).

The three co-chairmen of CLOUT have been invited by the Faculty to attend regularly assembled meetings of the Faculty. Each standing Faculty Committee has two CLOUT appointed student members with full rights and responsibilities. These standing committees are the Academic Planning and Research Committee, the Curriculum Committee and the Library Committee. Several joint faculty-student ad hoc committees have operated during the current year: two for planning field trips to libraries in the New York City and Washington, D. C., areas, and one on evaluation of course content and instruction. The Faculty, at the students' request, sends a liaison member to meetings of the student group.

Music

There is a Student Council of eight elected members, including all classes from Freshman to the Senior year. It is a self-perpetuating body. Members of the Student Council can attend or send representatives to any faculty meeting but do not have voting privileges.

Nursing

Two undergraduate students from each class are elected by their peers as student representatives on the Committee on Students. These students have full voting privileges and may make recommendations to this committee which are referred to the faculty.

Students from each undergraduate class also select two of their peers for membership on the Undergraduate Curriculum Committee.

Undergraduate and graduate students serve on a special Curriculum Study Committee. Two students from each undergraduate and graduate class are represented.

Nursing (continued)

The Student Board in the School of Nursing is composed of elected, undergraduate representatives from each class who, together with two faculty advisors they select, plan and initiate activities for the students. They also participate in student government within the School of Nursing.

Graduate Students elect two representatives to the Graduate Curriculum Committee. Students elected represent the first and second year of the graduate program in Nursing.

Social Work

The student organization in the School of Social Work includes every member of the Masters of Social Work program. This organization elects two delegates to attend Faculty meetings as full members with full voting privileges. Representatives of the organization are included in all standing committees, except Personnel and Student Program, and in all ad hoc task forces. They have voting power in all cases.

School of Speech

Undergraduates are represented in a Speech Advisory Council but have no representation in Faculty meetings.

College of Liberal Arts

Student Participation

Departmental Level

Student participation in departmental affairs in the College of Liberal Arts is real and effective, as the attached summary indicates. The pattern of participation varies from a formal organizational structure (as in the departments of Chemistry, English, History, Philosophy, Psychology and so forth) to informal arrangements (as in Economics, Fine Arts, Religion and so forth). In general, the arrangements for involving graduate students are further advanced than those for involving undergraduate majors.

Anthropology

There is a formalized arrangement for having two to four representatives of the Graduate Anthropology Club meet with faculty. No undergraduate student involvement yet.

Bacteriology & Botany

Four representatives of the departmental graduate student organization meet with departmental faculty monthly. No undergraduate student participation at this time.

Chemistry

All graduate students and undergraduate majors are invited to attend staff meetings with right to make proposals and to enter discussions but not to vote. Department also reserves right to hold closed staff meetings.

Public Affairs and Citizenship

Seeks student participation in curriculum thrcugh series of questions. Conducts open staff meeting for purposes of curriculum review. This is normal practice.

Classics

No student involvement in staff meetings. Because of small numbers involved, meetings are quite informal.

Economics

Undergraduate majors have met with faculty several times. They have indicated no formal organization is desired. The graduate student organization (Omicron Delta Epsilon) designates a committee of four to five to meet with faculty committee.

English

Graduate group, formally organized, elects two members to Departmental Advisory Committee. There are three undergraduate representatives on this Advisory Committee also. All have full voting rights.

Fine Arts

Two graduate students are elected to attend all departmental staff meetings, undergraduate representation being considered. In addition there is a normal procedure for calling a meeting of all undergraduate majors each semester to consider the course offerings for following semester.

Geography

Departmental Chairman holds semi-monthly meetings with graduate students. Undergraduates are not formally involved.

Geology

Weekly seminars are held, in which graduate and undergraduate students participate, even to extent of arranging their own programs of visiting lectures. Chairman meets each semester with students to discuss departmental affairs. The field trips in which all participate are excellent "equalizers."

German

No formal organization because of small numbers involved. Almost all graduate students are involved, at some time, as teaching assistants and as such participate regularly in departmental matters.

History

Two graduate students and two undergraduate majors attend all faculty meetings as voting members.

Mathematics

Informal arrangements exist for involving students. The undergraduate honorary (Pi Mu Epsilon) represents the majors. On the graduate level the teaching assistants participate fully in the discussion of undergraduate courses. The Graduate Committee of three faculty meet frequently with their constituents.

Philosophy

Upon invitation, graduate students have submitted an extensive list of proposals for modifying the graduate program. The department is now seeking ways to involve undergraduate majors in a formal way.

Physical Education for Men

Graduate students meet with advisory committee. The officers of the Physical Education major's club and of the undergraduate honorary (Phi Epsilon Kappa) also meet with advisory committee. Undergraduates make up the Intramural Council and establish policy.

Physical Education for Women

Graduate teaching assistants are regarded as faculty and attend all staff meetings. Undergraduate majors are involved by invitation in planning professional courses. In the beginning course each section elects a representative (some 20). These representatives meet with Chairman at least once each semester.

Physics

Six representatives from the graduate student body and two representatives from undergraduate majors are elected and attend all departmental meetings. They serve on all committees.

Political Science

The Department has a Committee on the Graduate Program on which four elected graduate students serve. Five undergraduate majors are elected to the Committee on the Undergraduate Program. In both cases students have full voting rights.

Psychology

The Department has an Advisory Committee made up of elected members: six faculty, five graduate students, five undergraduates. It is a functioning committee that has already effected important changes in departmental programs.

Religion

During this academic year, department has held three open meetings with undergraduate majors to discuss program. As of this date the majors prefer open meetings to formal arrangements involving elected representatives. Plans to involve graduate students are under discussion.

Romance Languages

Department has a committee to expedite plan for student participation. Two graduate students have been attending departmental meetings. One undergraduate major will now be added. One graduate student representative also meets with departmental Graduate Committee.

Science Teaching

Graduate student organization meets weekly, has made proposals during current year. The graduate students are represented on Seminar Committee.

Slavic Languages

Two undergraduate majors and two graduate student representatives meet bi-weekly with department chairman who reports their proposals to faculty. Suggestions of the graduate students have been incorporated into the Ph.D. program now being reviewed by College and University Senate.

Sociology

Department has a formal Faculty-Graduate Student Council made up of four graduate students and two members of the faculty. Among other things, this council has recently had opportunity to meet and express judgment on at least one candidate for position on staff. On the undergraduate level the Department has reactivated the Sociology Honorary and hopes this group will effectively speak for majors.

Zoology

There is a graduate student committee of five presently considering the graduate program. It meets bi-weekly. Undergraduate majors are not yet involved.

Syracuse University
May 1969

BYLAWS OF THE SENATE OF SYRACUSE UNIVERSITY
As amended on December 17, 1969
Implementing Article VI, Sections 6 and 7 of
the Bylaws of Syracuse University amended as
of November 15, 1952

ARTICLE I. MEMBERSHIP

Section 1. The following shall be members of the Senate ex officio: Chancellor, Vice Chancellor for Academic Affairs and Provost, Vice Chancellor for University Relations, President of Utica College, Vice Presidents, Comptroller, Dean of the School of Architecture, Dean of the School of Art, Dean of the College of Business Administration, Dean of the School of Education, Dean of the College of Engineering, Dean of the State University College of Forestry at Syracuse University, Dean of the Graduate School, Dean of the College of Home Economics, Dean of the School of Journalism, Dean of the College of Law, Dean of the College of Liberal Arts, Dean of the School of Library Science, Dean of the Maxwell Graduate School of Citizenship and Public Affairs, Dean of the School of Music, Dean of the School of Nursing, Dean of the School of Social Work, Dean of the School of Speech and Dramatic Art, Dean of University College, Dean of Utica College, Dean of Student Services, Dean of Men, Dean of Women, Dean of Hendricks Chapel, Dean of the Summer Sessions, Director of Admissions, Director of Athletics and Physical Education for Men, Director of Athletics and Physical Education for Women, Director of the Computer Services, Director of Center of Instructional Communications, Director of Reading Center, Director of Syracuse University Research Institute, Registrar, and University Librarian.

Section 2. Additional members shall be elected by the faculties of the several colleges and schools of the University. Full time faculty who are professors of all ranks, instructors or lecturers and professional librarians shall be eligible for election and eligible to vote in such elections. Additional members shall be elected by the graduate students and the undergraduate students of Syracuse University. Any currently enrolled and matriculated students shall be eligible for election and eligible to vote in such elections. Terms of office for Senate members shall be one year, from September 1 through August 31. Names of elected members shall be certified to the Chairman of the Senate Agenda Committee by the officials named below at least ten days before the regular April meeting of the Senate. This certification shall assure the Senate that members were elected in a representative manner. Names of elected faculty shall be certified by the dean of each school or college. Names of elected professional librarians shall be certified by the Director of University Libraries. Names of elected graduate students shall be certified by the Dean of the Graduate School. Names of elected undergraduate students shall be certified by the Dean of Students. In the event that any named official shall fail thus to certify a representative for his constituency, the existing representative shall continue to hold his office until his successor has been named.

Bylaws of the Senate of Syracuse University (cont'd)

Section 3. The number of faculty members to be elected by each school or college shall be as follows, except that no school or college shall have less than two: 35 from the College of Liberal Arts, including the Maxwell Graduate School of Citizenship and Public Affairs, 8 each from the College of Engineering and Utica College, 10 from the School of Education, 6 from the College of Business Administration, 4 from the School of Art, 3 from the College of Home Economics, 2 each from the Schools of Architecture, Music, Journalism, Library Science, Nursing, Speech and Dramatic Art, Social Work, College of Law and the State University College of Forestry at Syracuse University. The number of professional librarians shall be two. The number of graduate students shall be 17. The number of undergraduate students shall be 28.

Section 4. At the meeting of the Senate in December 1954, and every five years thereafter, the Agenda Committee shall recommend to the Senate amendment of Section 3 of this article, providing for reapportionment of the elected membership of the Senate. In this reapportionment each school or college shall have one faculty senator plus an apportionment giving equal weight to the number of matriculated and enrolled students and to the number of faculty as defined in Section 2. Also in this reapportionment the student representation shall be apportioned to reflect the ratio of graduate students to undergraduate students as they are matriculated and enrolled in the fall semester of the reapportionment year.

ARTICLE II. OFFICERS

Section 1. The Chancellor shall serve as presiding officer at all meetings of the Senate.

Section 2. In the absence of the Chancellor at any regular or special meeting of the Senate the presiding officer shall be the Vice President then present who has longest served in that office.

Section 3. In the absence of the Chancellor and all Vice Presidents, the presiding officer shall be the dean who has longest served on the University faculty.

Section 4. The Chancellor and the Vice President appointed to the Agenda Committee shall be ex officio members of all Senate Committees.

ARTICLE III. MEETINGS

Section 1. Regular meetings of the Senate shall be held monthly at 4:15 p.m. during October, November, December, January, February, March, April, and May of each academic year in accordance with a calendar to be presented at the April meeting of the Senate.

Bylaws of the Senate of Syracuse University (cont'd)

Section 2. Special meetings of the Senate may be called at any time by the Chancellor, by the Agenda Committee, or upon petition signed by any twenty members of the Senate. A special meeting called as a result of such petition shall be held no later than ten days after receipt of that petition by the Chairman of the Senate Agenda Committee. Notice of a special meeting must be received by all members at least three days prior to the date of the meeting. At a special meeting only the business listed in the notice of the meeting may be transacted.

Section 3. At all meetings of the Senate one third of the members shall constitute a quorum for the transaction of business.

Section 4. Any person eligible for membership in the Senate may attend any regular or special meeting of the Senate. Unless he is a duly certified member of the Senate, he may participate in its deliberations only by majority consent; but he will not be permitted to vote.

ARTICLE IV. THE AGENDA COMMITTEE

Section 1. There shall be an Agenda Committee consisting of a Vice Chancellor or a Vice President designated by the Chancellor and eleven other members of the Senate to be elected by the Senate. Seven of the eleven shall be chosen from the faculty and library representatives, three from the student representatives, and one from among the ex officio members. Each of these eleven members shall serve for a term of three years beginning on September 1 following his election, provided he remains a member of the Senate; he may not succeed himself after completing a full three-year term. Three of these eleven members shall be elected at the May meeting of the Senate each year except that in every third year four shall be elected. No more than five of these eleven members may be from any one college or school. Vacancies in the Committee shall be filled by Senate election at the next meeting after a vacancy occurs. For purposes of making nominations for vacant posts on the Agenda Committee, the Agenda Committee will be enlarged by 3 student senators, 6 faculty senators including library senators and 3 administrator senators chosen by caucus of the respective groups. In all elections of members of this Committee, nominations shall be made by the Agenda Committee itself; additional nominations may be made from the floor. The Committee annually shall elect its chairman from its own membership.

Section 2. The Agenda Committee shall prepare the agenda for all meetings of the Senate.

Section 3. In all Senate meetings the simple motion to refer shall imply referral to the Agenda Committee, which will assign the matter to an appropriate committee. The Agenda Committee shall keep itself informed of the progress of all comittees, encourage them to complete their tasks, and arrange for their reports to the Senate.

Bylaws of the Senate of Syracuse University (cont'd)

Section 4. At the May meeting of the Senate each year the Agenda Committee shall nominate membership of all committees and subcommittees listed in these Bylaws. Additional nominations may be made from the floor, and the number of members recommended by the Agenda Committee for any committee may be increased or decreased by majority vote of the Senate. The Agenda Committee may at any time recommend creation or abolition of any committee.

Section 5. The Agenda Committee shall receive and recommend to the Senate nominations for honorary degrees.

Section 6. At the October meeting of the Senate each year the Agenda Committee shall submit to the Senate a summary of the work of the Senate during the preceding academic year. When this summary has been approved by the Senate, it shall be distributed to each member of the faculty.

Section 7. The Agenda Committee shall have responsibility for promoting, coordinating and integrating the work of all committees and shall have power to assign to committees matters of relevance to their functions. It shall also use its influence to promote implementation of resolutions and recommendations of the Senate.

ARTICLE V. STANDING COMMITTEES

Section 1. Standing committees shall be nominated in accordance with Article IV, Section 4 of the Bylaws and shall be elected by the Senate at its May meeting. Members of the Agenda Committee and members of the faculty and student body who are not members of the Senate may serve on these standing committees. Term of office on all standing committees shall be one year beginning September 1, but any member of such a committee may be reelected. Each standing committee shall regularly inform the Agenda Committee of its progress and shall notify the Agenda Committee when it is ready to report to the Senate.

Section 2. There shall be a Committee on Instruction. This committee shall study problems of instruction at both undergraduate and graduate levels, including teaching load, class size, use of graduate assistants, testing, and other pedagogical problems. It shall strive to keep a proper balance between teaching and research and achieve recognition of exceptional success in teaching.

There shall be a Committee on Curricula. This committee shall study the curricula of the various colleges and schools, consider all requests for curriculum and course changes, and recommend to the Senate action on such changes. This committee may initiate suggestions to the several departments designed to improve their curricula and courses, but it shall concern itself principally with curricular matters affecting the University as a whole.

The committee shall also study interdepartmental, interdivisional, intercollege, area, and summer session programs; consider what programs are academically wise and financially practicable; and recommend to the Senate policy concerning such programs.

Bylaws of the Senate of Syracuse University (cont'd)

Section 3. There shall be a Committee on Research. This committee shall be responsible for stimulating, assisting and coordinating the various University groups interested in research including Syracuse University Research Corporation. It shall also observe and report on research activities with respect to the maintenance of principles of academic freedom and open disclosure of research findings.

Section 4. There shall be a Committee on Appointments and Promotions, the membership of which shall include at least one member of the Committee on Instruction and at least one member of the Committee on Research. This committee shall study standards for original appointment to the faculty of the University and shall recommend to the Senate procedures for obtaining recognition of standards by the several colleges, schools and departments. It shall foster in the various colleges, schools and departments the creation of committees on appointments. The Committee on Appointments and Promotions shall review requests for promotion submitted by the faculties of the several colleges and schools and shall recommend to the Senate at its May meeting those approved.

Section 5. There shall be a Library Committee. This committee shall study the resources and facilities of the University libraries, their general holdings, special collections, staff, services, plant, and equipment, and shall recommend to the Senate plans and procedures for enrichment and improvement of the libraries. The committee shall serve as advisors on library policies to administrative officers and to the University Librarian.

Section 6. There shall be a Committee on Students. This committee shall be responsible for stimulating, assisting and coordinating the various University groups interested in student personnel matters. This committee shall study those aspects of student life at the University which are largely non-academic. Membership on this committee shall include members of the faculty, the Dean of Students as an ex officio member, and a substantial number of student members. The committee shall maintain close contact with other University groups engaged in similar activities and through such means as joint membership attain coordination of efforts.

Section 7. There shall be a Faculty Committee comprising the following two sub-committees:

There shall be a Sub-committee on Academic Freedom, Tenure and Professional Ethics. This sub-committee shall study the University's tenure regulations, and shall recommend to the Senate procedures for clarification of these regulations. It shall be available to administrative officials of the University as a consultant on tenure problems. It shall define the privileges and responsibilities of the faculty, keep it aware of its responsibilities and defend its privileges.

There shall be a Sub-committee on Services to the Faculty. This sub-committee shall strive to secure for faculty members those services which will contribute to their welfare or convenience, including orientation to

the University, housing, payroll deductions, insurance, health services, and retirement income, and they shall communicate annually with the Chancellor regarding the policies governing and the structure of the salaries of the faculty. One member of this sub-committee shall also serve on the Sub-committee on Budget and Finance of the Committee on Academic Planning.

Section 8. There shall be a Committee on Academic Planning. This committee shall meet regularly with administrative officials of the University to assist in planning all aspects of the future of the University. It shall assist in determining all matters of educational policy affecting the University as a whole. It shall be available for consultation in the appointment of deans, directors and other administrative officials. Its primary responsibility shall be to see that there exists a well-formulated plan for the development of the University.

There shall be Sub-committee on Budget and Finance. This sub-committee shall apprise itself of the general financial position of the University so as to be able to provide to the overall Committee on Planning and to the entire Senate information on broad fiscal matters germane to academic planning. To achieve this end the sub-committee shall meet periodically with administrative officials of the University including those in the Business Office and, subject to their approval, with the Budget and Executive Committees of the Trustees when appropriate.

Section 9. There shall be a Committee on Athletic Policy. The membership of this committee shall consist of the three representatives of the faculty, nominated by the Senate and appointed by the Chancellor, who serve on the Administrative Board on Athletic Policy. This committee shall provide liaison between the Board and the Senate on matters relating to athletic policy by conveying to the Board the relevant views of the Senate on such matters.

Section 10. There shall be a Committee on Admissions and Financial Aids. This committee shall maintain close contact with the Office of the Director of Admissions, the Graduate School and the Office of Financial Aids, and apprise itself of the standards, requirements, recruitment procedures, and other aspects of University policy with regard to admissions and the award of financial aids. It also shall be concerned with the academic implications of alternative admissions and aid policies, and shall recommend to the Senate policies and procedures to promote attraction and selection of students in a manner to contribute to the purposes of the University.

Section 11. The chairman of all standing committees and sub-committees listed in this Article of these Bylaws, augmented by all members of the Agenda Committee, shall constitute a group having authority to act for the Senate at any time when emergency action is required. A meeting of this group may be called by the Chairman of the Agenda Committee or by any three members of this group. One-third of this group shall constitute a quorum for such action. All actions of this group must be reported to the Senate at the next regular meeting following such actions.

Bylaws of the Senate of Syracuse University (cont'd)

ARTICLE VI. PARLIAMENTARY AUTHORITY

In all matters not covered by these Bylaws the Senate shall be governed by the 75th Anniversary Edition (1951) of Henry M. Robert's Rules of Order Revised.

ARTICLE VII. AMENDMENT

These Bylaws may be amended at any regular or special meeting of the Senate by a majority of the votes cast, provided that the amendment has been proposed and seconded at a preceding meeting.

PROCEEDINGS OF THE UNIVERSITY SENATE

The minutes of the University Senate from 1888 to the present are available for reference or perusal in the office of the Recorder, 19 Newhouse Communications Center.